



## SCOTTSDALE AIRPORT ADVISORY COMMISSION PUBLIC MEETING

Wednesday, May 10, 2006 at 6:00 p.m.  
Scottsdale Airport Terminal Building  
15000 N. Airport Drive, Scottsdale, AZ



### Airport Advisory Commission

Donald Maxwell, Chairman

Fred Madanick, Vice Chairman  
Leonard Tinnan  
Tom Guilfooy

Mike Osborne  
Lois Yates  
Sean Asmus

Notice is hereby given to the members of the Scottsdale Airport Advisory Commission and to the general public that the Scottsdale Airport Advisory Commission will hold a regular meeting open to the public on Wednesday, May 10, 2006 at 6:00 p.m. The meeting will be held in the Scottsdale Airport Terminal Building, 15000 N. Airport Drive. The Airport Advisory Commission may vote to go into Executive Session, which will not be open to the public for purposes of obtaining legal advice from the City's Attorney on any of the agenda items listed below pursuant to A.R.S. Sec. 38-431.03(A)(3)\*.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the City Clerk's Office at (480) 312-2421. Requests should be made as early as possible to allow time to arrange accommodation.

**How the Agenda Works:** The Airport Advisory Commission takes a separate action on each item on the Agenda. If you wish to address the Commission regarding any or all of the items on the Agenda, please complete a Comment Card for each topic you wish to address and submit it to the Aviation Staff. You will be given at least three minutes to speak per item. Comment cards must be submitted before public testimony has begun on any agenda item.

## **AGENDA - REVISED**

### **CALL TO ORDER**

### **ROLL CALL**

### **PUBLIC COMMENT**

The Public Comment time is reserved for citizen comments regarding non-agenda items, therefore, no official Airport Advisory Commission action or discussion can be taken.

### **MINUTES**

1. **Action**  
Approval of the Minutes of the April 12, 2006 Meeting

### **AERONAUTICAL BUSINESS PERMIT(S)**

2. **Action**  
Ratification of Airpark Aeronautical Business Permit for Echo Executive Park, L.L.C. to conduct Hangar/Shade Leasing Services
3. **Information**  
Permit Additions, Cancellations, or Revocations

## **GENERAL BUSINESS**

**4. Information**

Transportation Master Plan Update

**5. Action**

Consider Authorization of Contract No. 2006-033-COS for Lease of Commercial Office/Counter Space in the Scottsdale Airport Terminal Building to Aviation Ventures, Inc., d.b.a. Vision Air, the responsive bidder

**6. Action**

Consider Authorization of Contract No. 2006-034-COS for Rental Car Concession Lease at Scottsdale Airport to The Hertz Corporation, the responsive bidder,

**7. Action**

Consider Authorization of Contract No. 2006-035-COS for Rental Car Concession Lease at Scottsdale Airport to Stewart Ventures, Inc., d.b.a. National Car Rental and Alamo Rent A Car, the responsive bidder,

**8. Information**

Operations / Enforcement Update for April 2006

## **MEETING SCHEDULE**

**9. Action**

Review/Modify 2006 Meeting Schedule

## **PUBLIC COMMENT**

The Public Comment time is reserved for citizen comments regarding non-agenda items, therefore, no official Airport Advisory Commission action or discussion can be taken.

## **DIRECTOR'S REPORT**

## **ITEMS FROM THE COMMISSION**

## **ADJOURNMENT**



**COMMISSION ACTION REPORT**  
**TO: Airport Advisory Commission**  
**FROM: Airport Staff**  
**SUBJECT/PROJECT NAME: Approval of Minutes**

**Agenda Item No.:** 1

**Meeting Date:** 05/10/06

**Staff Contact:** Scott Gray

**Phone:** (480) 312-7735

## **ACTION**

Approval of the Minutes of the April 12, 2006 regular meeting.

Attachment: (1) Draft Minutes of the April 12, 2006 Meeting

Action  
Taken

**SCOTTSDALE AIRPORT  
ADVISORY COMMISSION  
PUBLIC MEETING  
AIRPORT ADMINISTRATION BUILDING  
15000 NORTH AIRPORT DRIVE, SCOTTSDALE, AZ**

**APRIL 12, 2006**

**DRAFT MINUTES**

**PRESENT:** Donald Maxwell, Chairman  
Fred Madanick, Vice Chairman  
Tom Guilfooy  
Mike Osborne  
Lois Yates

**ABSENT:** Sean Asmus  
Leonard Tinnan

**STAFF:** Chris Read, Assistant Aviation Director  
Scott Gray, Aviation Director  
Matt John, Administration Specialist  
Jennifer Lewis, Aviation Planner

**PUBLIC:** Mike Donohoe  
Guy Milanovits  
Michael Olson

**CALL TO ORDER**

Chairman Maxwell called the meeting to order at 6:03 p.m.

**ROLL CALL**

A roll call confirmed the presence of Commissioners as noted above.

**PUBLIC COMMENT**

None.

**MINUTES**

Commissioner Osborne moved the approval of the March 8, 2006 meeting minutes. Commissioner Guilfooy seconded the motion, which carried by a unanimous vote of five (5) to zero (0).

Mr. Gray confirmed that since the City Council Subcommittee on Regional Aviation Issues disbanded during the course of the March 18, 2006 joint special meeting, it was appropriate for the Commission to approve the minutes of that meeting.

Accordingly, Commissioner Yates moved the approval of the minutes of the March 18, 2006 joint special meeting of the City Council Subcommittee on Regional Aviation Issues and the Scottsdale Airport Advisory Commission. Commissioner Osborne seconded the motion, which carried by a unanimous vote of five (5) to zero (0).

## **BUSINESS PERMITS**

Mr. Matt Johnson presented information regarding ratification of the Airport Aeronautical Business Permit for Alliance Aircraft Maintenance Services, L.L.C. to provide aircraft mobile maintenance services at the Scottsdale Airport. Alliance Aircraft Maintenance Services, L.L.C. has provided the appropriate documentation as required. This action is not anticipated to result in additional tie-down demand. The associated fees are expected to generate approximately \$1,500 in annual revenue to the Aviation Enterprise Fund. Mr. Johnson introduced Mr. Guy Milanovits, Managing Partner of Alliance Aircraft Maintenance Services, L.L.C..

Commissioner Yates made a motion for ratification of the Airport Aeronautical Business Permit for Alliance Aircraft Maintenance Services, L.L.C. to provide aircraft mobile maintenance services at the Scottsdale Airport, as written. The motion was seconded by Commissioner Osborne and carried unanimously by a vote of five (5) to zero (0).

Mr. Johnson presented information regarding ratification of the Airport Aeronautical Business Permit for Premier Helicopters, L.L.C. to provide helicopter leasing or rental and flight training services in the Scottsdale Airport. He noted that Premier Helicopters, L.L.C. has provided the appropriate documentation as required. The associated fees are expected to generate approximately \$600 in annual revenue to the Aviation Enterprise Fund.

Mr. Johnson introduced Mr. Michael Olson, Operations Manager and Chief Flight Instructor with Premier Helicopters, L.L.C. In response to questions from the Commissioners, Mr. Olsen described the operations of the company.

Commissioner Yates made a motion for ratification of the Airport Aeronautical Business Permit for Premier Helicopters, L.L.C. to provide helicopter leasing or rental and flight training services in the Scottsdale Airport, as written. The motion was seconded by Commissioner Osborne and carried unanimously with a vote of five (5) to zero (0).

Mr. Matt Johnson presented the agenda item for aeronautical business permit additions, cancellations, and revocations.

## **GENERAL BUSINESS**

### **Consider Proposed Changes to the Airport Rules and Regulations Regarding Aircraft Parking**

Mr. Gray noted that no wording was changed and no further public comment has been received since the discussion at the last Commission meeting about the proposed rule change.

Commissioner Osborne made a motion to approve the proposed changes to the Airport rules and regulations regarding aircraft parking as written. Commissioner Yates seconded the motion, which passed by a vote of four (4) to one (1), with Commissioner Guilfooy dissenting.

### **Airpark Development Update**

Aviation Planner Ms. Jennifer Lewis noted development projects within the noise contour area of the Airport, as indicated on the aerial plan in the packet. Chairman Maxwell asked whether navigation easements were being requested on all the properties. Ms. Lewis replied that all five projects have submitted signed navigation easements although as of yet only one has been recorded. Included in the packet was the Scottsdale Airport Vicinity and Airpark Development Guidelines.

Staff answered questions regarding definitions in the guidelines and about the noise contour area. Ms. Lewis explained that staff have reviewed other projects also, and were presenting the developments identified on the plan, since these are the projects within the noise contour.

### **Consider Recommendation to Approve the Aviation Enterprise Five-Year Financial Forecast**

Mr. Gray noted that as part of the budget process, the Capital Improvement Program will go to City Council for budget adoption. The Aviation Five-Year Financial Forecast is part of the CIP. He introduced Mr. John Ralston from Financial Services, who proceeded to give a presentation.

Mr. Ralston explained that Financial Services makes a very conservative forecast of revenue and intentionally makes the expenditure forecast on the high side. Highlights of Mr. Ralston's presentation included revenues for FY2004/2005, Revenue Trends, revenues for FY2005/2006, operating expenditures, major capital projects, cash reserves, and recommendations as to rates and fees.

Vice-Chairman Madanick asked whether the additional security personnel to be added will be police officers. Mr. Gray replied that they will be City personnel, but not police officers. City personnel will be able to perform more duties than contracted staff.

Commissioner Guilfooy asked how traffic counts were forecast into the future. He noted that there is a change in the mix of aircraft using the Airport and this has revenue implications. Mr. Gray explained that this information was not forecast specifically in the budget process. However, they are moving towards the Airport Master Plan that will reevaluate the forecast fleet mix for the next 20 years. This will present an opportunity to incorporate a true financial plan based on those statistics. Ideally staff would like to track operational levels, tie them to the fees collected, and track performance compared to the master plan on an annual basis.

Commissioner Guilfooy suggested that revenue forecasting would be more accurate if it were tied to traffic counts and flowage based on the traffic composition. Otherwise there is a risk that fee structures will become unbalanced. Mr. Gray responded that the Airport does not market vendor services, and are not privy to the marketing plans of vendors. Instead they use historical trends. He added that the revenue forecast is very conservative for obvious reasons.

Commissioner Guilfooy commented that this is good management practice, but no growth is forecast. A discussion ensued regarding fuel sales and emerging trends in the fleet mix. Commissioner Guilfooy commented that he finds the flat projection of business is unrealistically conservative.

Vice-Chairman Madanick made a motion to approve the draft Aviation Enterprise Five-Year Financial Forecast. Commissioner Osborne seconded the motion, which passed by a vote of four (4) to one (1), with Commissioner Guilfooy dissenting.

### **OPERATIONS/ENFORCEMENT UPDATE**

#### **Operations/Enforcement Update For March 2006**

Mr. Chris Read, Assistant Aviation Director, presented the Airport operations enforcement update for March 2006.

### **MEETING SCHEDULE**

None.

### **PUBLIC COMMENT**

Mr. Mike Donahoe of Triton Air addressed the Commission, expressing concern about the City's procedure for dealing with sealed bids. When the City rejects sealed bids he remarked that this is unfair to the bidders. He feels that bidding companies should be allowed to meet and address the criteria they are deemed not to have met prior to a rejection and a request for a new bid. The current procedure is

unfair because when the bid is reissued, the details of the original bid are public knowledge. He is particularly concerned with bids for counter space in the Airport Terminal. He would like the Commission to consider revising the procedure so that sealed bids are not made public. If a sealed bid falls short of the criteria, bidders should be afforded the opportunity to correct their bids. He asked the Commission to consider placing this matter on the agenda of a future meeting.

#### **DIRECTORS REPORT**

Mr. Gray welcomed the Commission back to the renovated offices. A few minor remodeling tasks remain to be completed. They plan to hold Commission meetings in the second floor conference room, unless the number of people in attendance is larger, in which case the meeting would be held downstairs.

#### **ITEMS FROM THE COMMISSION**

None.

#### **ADJOURNMENT**

With no further business to discuss, being duly moved and seconded, the regular meeting of the Scottsdale Airport Advisory Commission adjourned at 6:49 p.m.

**COMMISSION ACTION REPORT****TO: Airport Advisory Commission****FROM: Airport Staff****SUBJECT/PROJECT NAME:** Ratification of Airpark  
Aeronautical Business Permit for Echo Executive Park, L.L.C.**Agenda Item No.:** 2**Meeting Date:** 05/10/06**Staff Contact:** Matt Johnson**Phone:** (480) 312-8475**ACTION**

Ratification of Airpark Aeronautical Business Permit for Echo Executive Park, L.L.C. to provide hangar/shade leasing services at the Scottsdale Airpark.

**PURPOSE**

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Airpark Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Echo Executive Park, L.L.C. has requested an Airpark Aeronautical Business Permit to hangar/shade leasing services in the Scottsdale Airpark.

**APPLICANT**

Mike Brown, Managing Member  
15230 N. 75<sup>th</sup> Street, Suite 1010  
Scottsdale, AZ 85260  
Phone: 480-829-7190

**KEY CONSIDERATIONS**

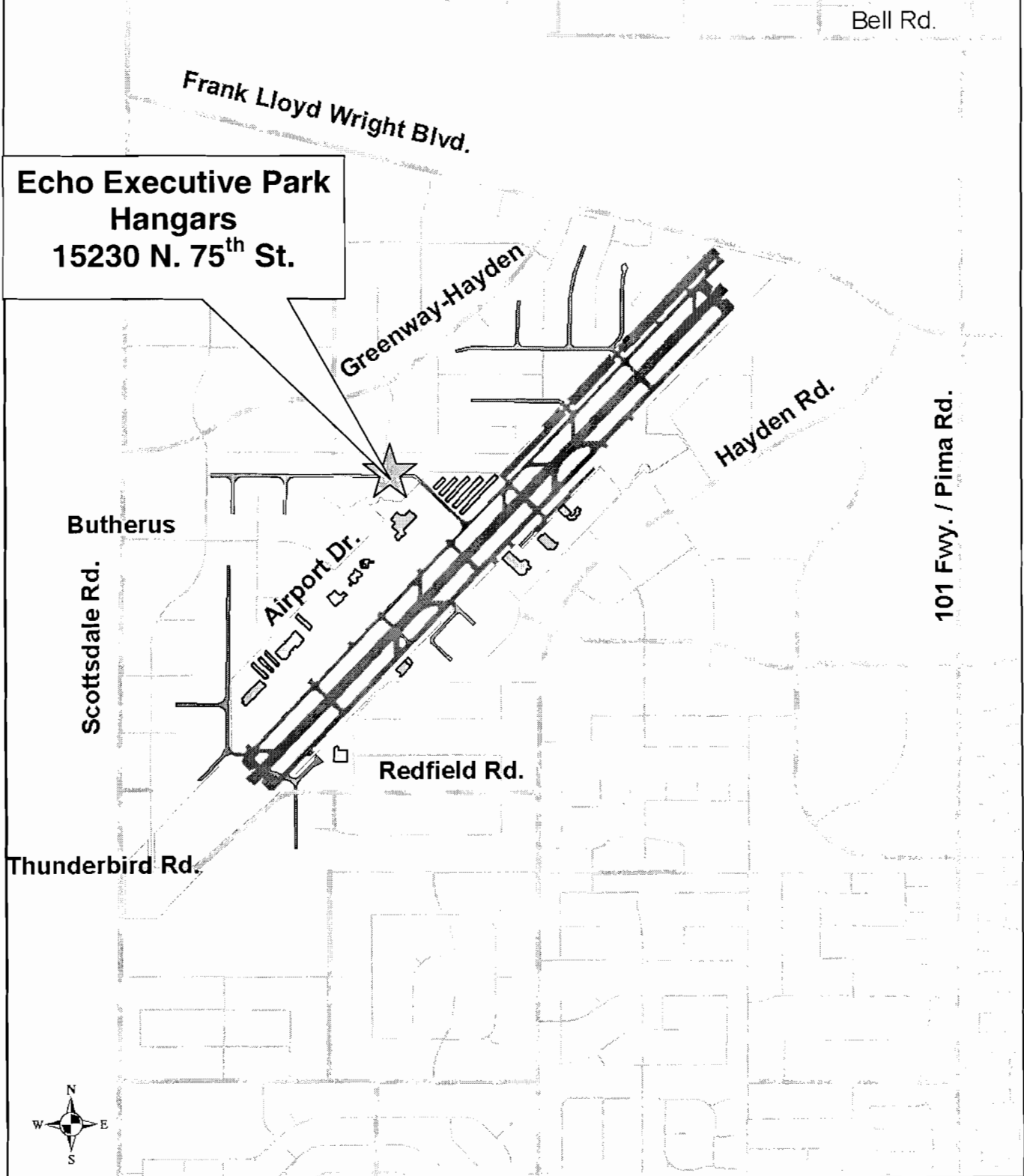
- Echo Executive Park, L.L.C. has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.
- This is an existing hangar facility.
- Five hangars are located on the property with three of the hangars are currently leased out.
- The associated permit fees are anticipated to generate approximately \$8,000.00 in annual revenue to the Aviation Enterprise Fund.

Attachments: (1) Completed Airpark Aeronautical Business Permit

Action  
Taken



## Location Map





## SCOTTSDALE AIRPARK AERONAUTICAL BUSINESS PERMIT

(Required to conduct commercial aeronautical activity in the airpark)

**Business or activity to be conducted (Check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> Aircraft Sales Services                  | <input type="checkbox"/> Helicopter Leasing or Rental Services    |
| <input type="checkbox"/> Aircraft Charter Services                | <input type="checkbox"/> Helicopter Flight Training Services      |
| <input type="checkbox"/> Aircraft Management Services             | <input type="checkbox"/> Helicopter Maintenance & Repair Services |
| <input checked="" type="checkbox"/> Hangar/Shade Leasing Services | <input type="checkbox"/> Other:                                   |

*These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.*

Applicant: Echo Executive Park, L.L.C.

Authorized Representative: Mike Brown

Title: Managing Member

Business Address: 15230 N. 75<sup>th</sup> Street, Suite 1010

City, State, Zip: Scottsdale, AZ 85260

Billing Address: 15230 N. 75<sup>th</sup> Street, Suite 1010

City, State, Zip: Scottsdale, AZ 85260

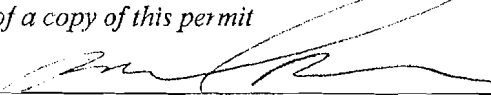
Phone: (work): 480-829-7190 (fax): 480-829-7506 (emergency): 480-829-7190

Email Address: \_\_\_\_\_

*The Applicant hereby requests the above action(s) from the city for the privilege of conducting commercial aeronautical activities in the airpark, and in consideration of this request being granted agrees to the following:*

- **FEE PAYMENT:** The Applicant agrees to pay all applicable monthly fees on time by the twentieth (20) day of each month, and all required fees including late fees, interest and penalties without deduction of any kind.
- **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to only the approved business activity listed above subject to the attached stipulations
- **INFORMATION CHANGES:** The Applicant shall notify the Airport Administration Office in writing within fifteen (15) days of any change to the information provided on this form.
- **INDEMNIFICATION:** The Applicant shall indemnify the city pursuant to Chapter 5 of the Scottsdale Revised Code
- **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations.

*The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit*

  
Authorized Representative's Signature

4-25-06  
Date signed

\*\*\*\*\* Airport Administration Use Only \*\*\*\*\*

*Indicate documents provided to applicant*

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> City Code - Chapter Five     | <input checked="" type="checkbox"/> Airpark Minimum Operating Standards |
| <input checked="" type="checkbox"/> Airpark Rule and Regulations | <input type="checkbox"/> Airpark Wingspan Restriction Map               |
| <input type="checkbox"/> Airport Rules and Regulations           | <input type="checkbox"/> Receipt for Payment of Fees                    |
| <input type="checkbox"/> Airport Minimum Operating Standards     |   |

*Attach copies of applicable documents*

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Lease/License agreement | <input type="checkbox"/> FAA Certificates                          |
| <input type="checkbox"/> Sublease agreement                 | <input type="checkbox"/> Certificates of Insurance                 |
| <input type="checkbox"/> Airport Driver/Vehicle Permit      | <input checked="" type="checkbox"/> Business/Privilege Tax License |

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AIRPORT DIRECTOR'S COMMENTS

No stipulations

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Approved by

Matthew Johnson  
Airport Director (or designee)

5/1/06  
Date signed

AIRPORT ADVISORY COMMISSION'S COMMENTS

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**COMMISSION INFORMATION REPORT**  
**TO: Airport Advisory Commission**  
**FROM: Airport Staff**  
**SUBJECT/PROJECT NAME:** Airport / Airpark  
Aeronautical Business Permit Additions, Cancellations,  
and Revocations

**Agenda Item No.:** 3

**Meeting Date:** 05/10/06

**Staff Contact:** Matt Johnson

**Phone:** (480) 312-8475

## **INFORMATIONAL**

Review of Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations.

## **PURPOSE**

Per the request of the Airport Advisory Commission, a report will be provided on a monthly basis indicating additions, cancellations, and revocations of Airport and Airpark Aeronautical Business Permits.

## **KEY CONSIDERATIONS**

- Attached is a current monthly tenant list of permittees.
- List will provide what type of aeronautical activity the business is conducting at the Airport/Airpark and contact information.
- Any additions, cancellations, and revocations will be highlighted on the tenant list.
  - Green indicates a new permittee
  - Yellow indicates a cancellation
  - Red indicates a revocation

Attachment: (1) Current Permittee List

**Airport / Airpark Permittees and Major Tenants  
May 2006**

<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATED</b>	<b>PHONE</b>	<b>FAX</b>
AEROCARE	AIRCRAFT WASHING	MOBILE	480-513-4350	N/A
AERO JET SERVICES	AIRCRAFT CHARTER/MGMT.	AIRPARK	480-922-7441	480-922-8297
AIR COMMERCE CENTER	OFFICE/HANGAR RENTAL	ACC	480-483-1985	480-483-1726
AIR GOURMET SCOTTSDALE	IN FLIGHT CATERING	MOBILE	480-314-4688	480-314-4699
AIRPARK PARTNERS LLC	HANGAR/SHADE LEASING	AIRPARK	480-585-7234	480-443-1726
AIR SERVICES INTERNATIONAL	HELICOPTER MTC. AND REPAIR	AIRPARK	480-948-2150	480-443-4987
AJ'S FINE FOODS	IN-FLIGHT CATERING	MOBILE	480-563-5070	490-949-2835
ALAMO/NATIONAL CAR RENTAL	CAR RENTALS	TERM	480-948-4884	480-948-7444
ALL OUT AERIAL, INC.	HELICOPTER CHARTER SVCS	AIRPARK	480-361-9538	480-596-2515
ALLIANCE AIRCRAFT SERVICES	A/C LEASING/RENTAL & TRNG	ABC	480-614-1166	480-048-1230
ALLIANCE A/C MAINTENANCE SVC	A/C MOBILE MTC AND REPAIR	MOBILE	480-614-1166	480-948-1230
ARC AVIATION	A/C RENTAL/TRAINING/MGMT.	TERM	480-922-2723	480-922-5653
ARINC	AIRCRAFT MTC. AND REPAIR	SAC	480-607-7318	480-607-9649
ARIZONA FLIGHT WORKS	A/C LEASING/FLIGHT TRAINING	ACC	480-348-0223	480-348-0226
ARIZONA PIPER, LLC	A/C SALES SERVICES	SFBO	480-214-0440	480-214-0441
AVIATION DREAM WORKS INC	A/C SALES & MANAGEMENT	AIRPARK	480-998-4571	480-998-4572
AVIS RENT A CAR SYSTEMS INC.	CAR RENTALS	AIRPARK	480-948-4993	602-273-3215
B & R INVESTMENTS	HANGAR/SHADE LEASING	ACC	480-483-1985	480-483-1726
BALSON INVESTMENTS	HANGAR/SHADE LEASING	AIRPARK	480-922-9945	480-922-0839
BANCORP SERVICES	AIRCRAFT SALES & MGMT SVCS	AIRPARK	480-624-9017	480-624-9091
BARRON THOMAS	AIRCRAFT SALES	CJAC	480-951-6207	480-951-6229
BASHA'S INC./AJ'S FINE FOODS	IN FLIGHT CATERING	MOBILE	480-990-2484	480-949-2835
BATES FAMILY TRUST	HANGAR/SHADE LEASING	AIRPARK	480-443-8287	480-443-8385
BCO, LLC	HANGAR/SHADE LEASING	AIRPARK	480-922-0490	480-922-0839
BIG SKY, LLC	HANGAR/SHADE LEASING	AIRPARK	480-609-4300	480-609-4344
BLUE FIG, THE	RESTAURANT	TERM	480-948-8585	602-569-1296
BONESTEEL, JUNE	GROUND SCHOOL TRAINING	CJAC	602-569-0200	602-569-1296
BRAINWASH LLC	HANGAR/SHADE LEASING	AIRPARK	480-609-1109	480-609-1159
BRO, KENT & BETSY	HANGAR/SHADE LEASING	AIRPARK	480-948-8955	480-948-8645
BUSINESS AIRCRAFT MGMT	A/C SALES, MGMT, CHARTER	AIRPORT	480-905-8659	480-905-9365
CHALPIN FAMILY ENTERPRISES	HANGAR/SHADE LEASING	AIRPARK	480-951-9000	480-951-0991
CHEYENNE CHARTER, INC.	AIRCRAFT CHARTER SERVICES	AIRPARK	480-556-1527	N/A
CRM AIRLINE TRAINING CENTER	FLIGHT TRAINING	ACC	480-948-8017	480-948-9466
CORPORATE JETS	FIXED BASE OPERATOR (FBO)	CJ	480-948-2400	480-948-3874
CORPORATE JETS AVIATION	OFFICE/HANGAR RENTAL	CJAC	480-948-2400	480-948-3874
CREATIVE AIR, LLC	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
DALLAS AIRMOTIVE	A/C TURBINE ENGINE REPAIR	AIRPARK	480-905-8788	480-905-8786
DESERT PEAK AVIATION	SPECIALIZED COM'L. FLYING	MOBILE	602-954-9264	602-954-9264
DUNCAN AVIONICS	AVIONICS REPAIR	SAC	480-922-3575	480-951-9234
E & J AVIATION	AIRCRAFT MAINTENANCE	MOBILE	602-270-5250	602-840-5598
EAGLE PRODUCE LTD.	HANGAR/SHADE LEASING	AIRPARK	480-998-1444	480-951-1392
ELSE EMOFF LIVING TRUST	HANGAR/SHADE LEASING	AIRPARK	480-991-7272	480-483-7674
ENTERPRISE RENT-A-CAR	CAR RENTAL	AIRPARK	480-315-8051	480-315-1938
EXECUTIVE AIRCRAFT MTC.	A/C MAINTENANCE	SFBO	480-991-0900	480-991-3067
EXECUTIVE FLIGHT SERVICES	A/C SALES	ACC	480-922-8681	480-951-4868
EXECUTIVE SERVICES, INC.	A/C CHARTER, HANGAR/SHADE LEASING	AIRPARK	480-236-5132	602-923-1496
EXTREME HOLDINGS, INC.	A/C MANAGEMENT	AIRPARK	480-922-8681	480-951-4868
FAA CONTROL TOWER	CONTROL TOWER	TOWER	602-640-2600	N/A
FLIGHTWORKS MAINTENANCE	A/C MAINTENANCE & REPAIR	ACC	480-348-0223	480-348-0226
FOUNDERS CORPORATE CTR.	HANGAR/SHADE LEASING	AIRPARK	480-922-0460	480-483-8409

GEMINI AIR GROUP	AIRCRAFT MANAGEMENT SVCS	AIRPARK	480-991-5387	480-991-3373
GRAND CANYON AIRLINES	SCENIC CHARTER TOURS	TERM	480-443-1927	480-443-1947
GRAYSTAR CORPRATION	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
GREAT WESTERN AIR	AIRCRAFT CHARTER SERVICES	CJAC	480-661-9492	623-321-0355
GREENWAY HANGARS/SHADES	HANGAR/SHADE RENTAL	AIRPORT	480-990-1156	480-990-1156
HERTZ RENT-A-CAR	CAR RENTALS	TERM	480-609-6657	480-609-4318
JASON'S DELI	IN FLIGHT CATERING	MOBILE	480-443-3811	480-443-9718
JET PROS, LLC	CHARTER/BROKERAGE	MOBILE	480-444-2452	480-575-9920
JETS ONLY	AIRCRAFT MANAGEMENT SVCS	AIRPARK	602-549-4549	480-659-6051
JETSTREAM DETAILING, L.L.P.	AIRCRAFT WASHING SERVICES	MOBILE	480-226-0736	N/A
JMC AVIATION	AIRCRAFT SALES	AIRPARK	480-315-0829	480-315-0863
JOC, INC.	HANGAR/SHADE LEASING	AIRPARK	574-232-8213	574-232-8223
JUST GREAT FOOD	IN FLIGHT CATERING	MOBILE	602-996-3152	602-996-4186
L & B MANAGEMENT	HANGAR/SHADE LEASING SVCS	AIRPARK	480-483-1985	480-483-1726
MOBILE INN ASSOCIATES, LP.	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
NELSON, ROBERT	HANGAR/SHADE LEASING	AIRPARK	480-991-1085	480-991-2393
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AIRPARK	360-653-4266	360-659-4216
PACIFIC REALTY HOLDINGS LTD.	HANGAR/SHADE LEASING	AIRPARK	480-951-1212	480-951-3027
PAR DEVELOPMENT, LLC	HANGAR/SHADE LEASING	AIRPARK	480-483-1985	480-483-1726
PINNACLE AIR GROUP	AIRCRAFT MGMT & CHARTER	ACC	480-998-8989	480-922-6566
PINNACLE AVIATION	AIRCRAFT SALES	ACC	480-998-8989	480-922-6566
PLO PROPERTIES, LLC	HANGAR/SHADE LEASING	AIRPARK	480-948-3789	480-948-3610
PLUS 5 SPORT AERO	FLIGHT TRAINING	SFBO	602-971-3991	602-971-3896
PRAGMATIC AVIATION	HANGAR/SHADE LEASING	AIRPARK	480-515-1411	480-563-8959
PREMIER HELICOPTERS, LLC	HELO LEASING/RENTAL/TRNG.	AIRPARK	480-232-8164	480-575-7532
QUANTUM HELICOPTERS	HELICOPTER TRAINING	AIRPARK	480-814-8118	480-814-8737
REMINGTON'S CATERING	IN FLIGHT CATERING	MOBILE	480-951-5149	480-951-5152
RUSSELL, ROBERT R. (RUSSCOR)	HANGAR/SHADE LEASING	AIRPARK	480-951-0055	480-951-2211
SABENA AIRLINE TRAINING	FLIGHT TRAINING	ACC	480-948-4515	480-443-8861
SALSMAN, CARL	AIRCRAFT SALES	ABC	480-951-6270	480-951-6272
SAWYER AVIATION, LLC	A/C RENTAL & FLIGHT TRAINING	SFBO	480-922-5221	480-922-5653
SAWYER CHARTER SERVICE	SALES & CHARTER	TERM	480-922-2723	480-922-5653
SCOTTSDALE AIRCENTER	FIXED BASE OPERATOR (FBO)	SAC	480-951-2525	480-951-2595
SCOTTSDALE AIRPARK FUND II	HANGAR/SHADE LEASING	AIRPARK	480-609-3936	480-596-1951
SCOTTSDALE FBO	FIXED BASE OPERATOR (FBO)	SFBO	480-443-7205	480-948-3874
SCOTTSDALE FLIGHT ACADEMY	A/C LEASING/RENTAL/TRAINING	ACC	480-948-0915	480-951-4868
SCOTTSDALE FLYERS	AIRCRAFT MGMT/CHARTER & A/C MAINTENANCE	ACC	480-922-8681	480-951-4868
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	AIRPARK	480-797-1522	480-659-6051
SCOTTSDALE HELICOPTERS INC	FLIGHT TRAINING	AIRPARK	480-451-0413	480-951-6287
SCOTTSDALE PILOT SHOP	PILOT SHOP	ABC	480-948-8994	480-948-8995
SIMCON TRAINING CENTER	SPECIALIZED FLIGHT TRAINING	AIRPARK	480-905-3040	480-951-2709
SKY PEAK LLC	HANGAR/SHADE LEASING	AIRPARK	480-483-8107	480-483-8172
SOMETHING SPECIAL CATERING	IN FLIGHT CATERING	MOBILE	480-595-8512	480-575-9218
SONORAN CHARTERS LLC	AIRCRAFT CHARTER	AIRPARK	480-998-4849	480-998-4628
SOUTHWEST FLIGHT CENTER	TRAINING/RENTALS, MAINT/REP	ABC/APK	480-991-2880	480-991-2968
SOUTHWEST JET AVIATION	A/C SALES, CHARTER, MGMT.	AIRPARK	480-991-7076	480-991-8511
SOUTHWEST JET CORP. CENTER	HANGAR/SHADE LEASING	AIRPARK	480-991-7076	480-991-8511
SPIRIT ROTORCRAFT, L.L.C.	A/C LEASING / FLIGHT TRAINING	ABC	602-540-7093	602-216-9478
SUNFARE, L.L.C.	IN FLIGHT CATERING	MOBILE	623-582-0588	623-587-6056
SWIFT AVIATION SERVICES	MTC/REPAIR, AVIONICS	MOBILE	602-273-3770	602-244-2076
THUNDERBIRD PROPERTIES	HANGAR/SHADE LEASING	AIRPARK	480-998-7476	480-998-9390
TURBO NATIONAL	AIRCRAFT SALES	SAC	480-948-1993	480-991-2363
UNIVERSAL HELICOPTERS INC.	TRAINING, LEASING/PHOTO	CJAC	480-951-6283	480-951-6285

US CUSTOMS	FEDERAL CUSTOMS OFFICE	ABC	480-312-8483	480-312-8485
WALLACE HOLDINGS, LLC	HANGAR/SHADE LEASING	AIRPARK	480-998-8861	480-998-0388
WEST COAST WASH STATION	AIRCRAFT WASHING	MOBILE	602-237-3811	N/A
WESTCOR AVIATION	CHARTER/HELO MAINTENANCE/ HANGAR/SHADE LEASING	AIRPARK	480-991-6558	480-991-7827
WEST JET AIRCRAFT, LLC	AIRCRAFT CHARTER SERVICES	SFBO	480-998-3366	480-998-3301
WINDMILL INNS OF AMERICA	HANGAR/SHADE LEASING	AIRPARK	480-443-0909	480-443-7635
15230 N. 75 <sup>TH</sup> STREET	HANGAR/SHADE LEASING	AIRPARK	602-955-3500	602-955-2828

ABC = Aviation Business Center, 15041 N. Airport Drive, Scottsdale, AZ 85260  
 ACC = Air Commerce Center, 14605 N. Airport Drive, Scottsdale, AZ 85260  
 AIRPARK = Various approved Airpark business locations  
 CJ = Corporate Jets, Inc., 14600 N. Airport Drive, Scottsdale, AZ 85260  
 CJAC = Corporate Jets Aviation Center, 14700 N. Airport Drive, Scottsdale, AZ 85260  
 SAC = Scottsdale Air Center, 15290 N. 78<sup>th</sup> Way, Scottsdale, AZ 85260  
 SFBO = Scottsdale FBO, 15115 N. Airport Drive, Scottsdale, AZ 85260  
 TERM = Scottsdale Airport Terminal, 15000 N. Airport Drive, Scottsdale, AZ 85260  
 TOWER = FAA Air Traffic Control Tower, 14960 N. 78<sup>th</sup> Way, Scottsdale, AZ 85260

**COMMISSION INFORMATION REPORT****TO: Airport Advisory Commission****FROM: Airport Staff****SUBJECT/PROJECT NAME:** Transportation Master Plan Update**Agenda Item No.:** 4**Meeting Date:** 05/10/06**Staff Contact::** Teresa Huish**Phone:** (480) 312-7829**INFORMATIONAL**

Transportation staff will provide an overview of the Transportation Master Plan. The following information is currently available on the City's website.

**Scottsdale's Transportation Master Plan****Completing the System**

The Transportation Master Plan is the first comprehensive look at the city's entire transportation system since the 1980's. The master plan will work from the goals outlined in the city's 2001 General Plan to identify specific projects and programs to address transportation needs and objectives. Three interrelated components will make up the Master Plan:

- Updated or new plans for streets, transit, bicycles, and pedestrians, how to coordinate these modes of transportation and where are the connections, gaps, and linkages between them.
- Phase II of the High Capacity Transit study to determine the technologies to be used in the Scottsdale Road corridor and those technologies' integration with the city and region's transit systems. Phase I (adopted by City Council in 2003) identified Scottsdale Road as the corridor for high capacity transit.
- Special circulation area studies for Downtown, the Airpark area, and the northern areas of the city.

The Master Plan got underway with the City Council approval of a contract with HDR Engineering, Inc. in November 2005. The process is expected to last a year to eighteen months and will be coordinated with and implemented through the city's Capital Improvements Plan for transportation projects.

- Winter 2005/Spring 2006 - Education and Engagement (Alternatives development)
- Summer 2006 - Testing of Alternatives
- Fall 2006 - Confirmation of a recommended alternative.
- Winter 2006/2007 - Public Hearing Process and plan finalization.

For more information contact:

Teresa Huish, Principal Transportation Planner and Project Manager  
thuish@ScottsdaleAZ.gov or (480) 312-7829.

Or

Dave Meinhardt, Transportation Planning and Transit Director  
dmeinhardt@ScottsdaleAZ.gov or (480) 312-7010.



**COMMISSION ACTION REPORT****TO: Airport Advisory Commission****FROM: Airport Staff****SUBJECT/PROJECT NAME:** Recommend to the City Council to AUTHORIZE Agreement No. 2006-033-COS Lease Agreement for Aviation Ventures, Inc., d.b.a. Vision Air, for Commercial Office/Counter Space at Scottsdale Airport Terminal Building**Agenda Item No.:** 5**Meeting Date:** 05/10/06**Staff Contact:** Matt Johnson**Phone:** (480) 312-8475**ACTION**

Airport Advisory Commission considers recommending that the City Council:

AUTHORIZE Lease Agreement No. 2006-033-COS for Aviation Ventures, Inc., d.b.a. Vision Air, for commercial office/counter space in the Scottsdale Airport Terminal Building.

**PURPOSE**

The approval of this lease agreement will permit Aviation Ventures, Inc., d.b.a. Vision Air to occupy Suites 104 and 105 in the Airport Terminal Building.

**KEY CONSIDERATIONS**

- The lease term is for three years with two one-year options.
- The lease is being awarded as a result of a recent competitive bid process.
- Bidding was limited to business conducting FAR Part 135 charter operations or other similar types of passenger services operations that do not require the City of Scottsdale to obtain a 14 CFR Part 139 Airport Operations Certificate.
- Airport and City Asset Management personnel conducted the bid process.
- Vision Air is proposing to use the Dornier 328 aircraft, which is equipped with 30 seats and weighs approximately 28,000 pounds.
- The new base rent is anticipated to generate \$3,292.11 in monthly revenue to the Airport Enterprise Fund
- Vision Air was the sole bidder.

Action  
Taken



**COMMISSION ACTION REPORT**  
**TO: Airport Advisory Commission**

**FROM: Airport Staff**

**SUBJECT/PROJECT NAME:** Recommend to the City Council to AUTHORIZE Agreement No. 2006-034-COS Lease Agreement for The Hertz Corporation at Scottsdale Airport

**Agenda Item No.:** 6

**Meeting Date:** 05/10/06

**Staff Contact:** Matt Johnson

**Phone:** (480) 312-8475

**ACTION**

Airport Advisory Commission considers recommending that the City Council:

AUTHORIZE Lease Agreement No. 2006-034-COS for The Hertz Corporation for rental car concession lease of office Suite 102 and associated counter space in the Scottsdale Airport Terminal Building.

**PURPOSE**

The approval of this lease agreement will allow The Hertz Corporation to occupy office Suite 102 and associated counter space in the Scottsdale Airport Terminal Building.

**KEY CONSIDERATIONS**

- The lease term is for three years with two one-year options.
- The lease is being awarded as a result of a recent competitive bid process.
- Bidding was limited solely to rental car businesses.
- Airport, Financial Services and City Asset Management personnel conducted the bid process.
- The Hertz rental car company is recognized worldwide as a leader in quality rental services and products.
- They have a proven experience in promoting aviation services as well as raising the visibility and attractiveness of the Airport by its many years as a successful car rental company.
- The minimal annual guarantee is anticipated to generate \$131,600 in annual revenue to the Airport Enterprise Fund, and an estimated \$94,000 in annual revenue from their associated permit fees.

Attachment: (1) Bid Evaluation Results

Action  
Taken



## RENTAL CAR CONCESSION FINAL BID RESULTS

Bidder Name	Points Awarded by Evaluator #				
	#1	#2	#3	#4	Total Points Awarded
ENTERPRISE LEASING COMPANY OF PHOENIX	20	30	20	50	100
THE HERTZ CORPORATION	110	95	110	55	260
STEWART VENTURES, INC.	35	40	35	60	135

**COMMISSION ACTION REPORT****TO: Airport Advisory Commission****FROM: Airport Staff****SUBJECT/PROJECT NAME:** Recommend to the City Council to AUTHORIZE Agreement No. 2006-035-COS Lease Agreement for Steward Ventures, Inc. d.b.a. National Car Rental and Alamo Rent A Car at the Scottsdale Airport**Agenda Item No.:** 7**Meeting Date:** 05/10/06**Staff Contact:** Matt Johnson**Phone:** (480) 312-8475**ACTION**

Airport Advisory Commission considers recommending that the City Council:

AUTHORIZE Lease Agreement No. 2006-035-COS for Stewart Ventures, Inc., d.b.a. National Car Rental and Alamo Rent A Car for rental car concession lease of office Suite 101 and associated counter space in the Scottsdale Airport Terminal Building.

**PURPOSE**

The approval of this lease agreement will permit Stewart Ventures, Inc., d.b.a. National Car Rental and Alamo Rent A Car to occupy office Suite 101 and associated counter space in the Scottsdale Airport Terminal Building.

**KEY CONSIDERATIONS**

- The lease term is for three years with two one-year options.
- The lease is being awarded as a result of a recent competitive bid process.
- Bidding was limited solely to rental car businesses.
- Airport, Financial Services and City Asset Management personnel conducted the bid process.
- Steward Ventures, Inc. has a proven track record of ethical business practices and compliance with all applicable city, state and federal regulations.
- They have operated out of the Scottsdale Airport over the past 5 years with consistent increases in revenue.
- The minimal annual guarantee is anticipated to generate \$116,400 in annual revenue to the Airport Enterprise Fund, and an estimated \$84,600 in annual revenue from their associated Aeronautical Business Permit fees.

Attachment: (1) Bid Evaluation Results

Action  
Taken



## RENTAL CAR CONCESSION FINAL BID RESULTS

Bidder Name	Points Awarded by Evaluator #				Total Points Awarded
	#1	#2	#3	#4	
ENTERPRISE LEASING COMPANY OF PHOENIX	20	30	20	50	100
THE HERTZ CORPORATION	110	95	110	55	260
STEWART VENTURES, INC.	35	40	35	60	135



**COMMISSION INFORMATION REPORT**  
**TO: Airport Advisory Commission**  
**FROM: Airport Staff**  
**SUBJECT/PROJECT NAME:** Airport Operations/  
Enforcement Update for April 2006

**Agenda Item No.:** 8

**Meeting Date:** 05/10/06

**Staff Contact:** Chris Read

**Phone:** (480) 312-2674

## INFORMATIONAL

Airport Operations/Enforcement Update for Scottsdale Airport.

## PURPOSE

The purpose of this item is to keep the Airport Advisory Commission more informed of the day-to-day activities taking place at the City's airport.

## OPERATIONAL UPDATE

Total Operations for April 2006 = 18,601

## ALERTS

Date and Time	Type	Description
April 30 <sup>th</sup> / 09:15 hrs	Alert 1	Piper Saratoga, Rough running engine

## INCIDENTS

Date and Time	Description
April 12 <sup>th</sup> / 08:37 hrs	Small fuel spill on FBO ramp, Aircraft valve problem
April 18 <sup>th</sup> / 06:32 hrs	Piper Archer, Runway deviation
April 20 <sup>th</sup> / 15:50 hrs	Truck hit Airport vehicle gate while exiting
April 23 <sup>rd</sup> / 11:30 hrs	Restaurant employee hit light pole and three rental cars while leaving airport

## ENFORCEMENT

Notice of Violations (NOV) = 1  
Revocation Hearings = 0  
Denial Hearings = 0  
Citations / Complaints = 0



**COMMISSION ACTION REPORT**  
**TO: Airport Advisory Commission**  
**FROM: Airport Staff**  
**SUBJECT/PROJECT NAME:** Review/Modify Airport  
Advisory Commission Meeting Schedule

**Agenda Item No.:** 9  
**Meeting Date:** 05/10/06  
**Staff Contact:** Scott Gray  
**Phone:** (480) 312-7735

## **ACTION**

Review Airport Advisory Commission Meeting Schedules for 2006.

## **PURPOSE**

Pursuant to By-Laws Laws of the Scottsdale Airport Advisory Commission, Section II – paragraph 202 – Regular Meetings shall be held on the second Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 6:00 p.m., unless otherwise scheduled by majority vote of its members.

Attachment: (1) Airport Advisory Commission Schedule of Meetings – 2006

Action  
Taken

## SCOTTSDALE AIRPORT ADVISORY COMMISSION

### SCHEDULE OF MEETINGS 2006

JANUARY	11	
FEBRUARY	8	
MARCH	8	
MARCH	18	Joint Retreat with City Council Subcommittee on Regional Aviation Issues
APRIL	12	
MAY	10	
JUNE	14	
JULY	12	
AUGUST	9	
SEPTEMBER	14	
OCTOBER	11	
NOVEMBER	8	
DECEMBER	13	